



# Distribution Agreement Between Seattle Police Department And Everett Fire Department

This Agreement is entered by Everett Fire Department (Sub-Recipient) and City of Seattle Police Department, (SPD), whose address is 610 Fifth Avenue, Seattle, WA 98124-4986.

The Sub-Recipient is undertaking certain activities related to a federal grant award. All federal financial and grant management rules and regulations must be adhered to in the execution of this Agreement. A copy of the federal award document is attached for reference. SPD is acting as a pass-through entity for this grant. Sub-Recipient has been designated by SPD as a sub-recipient.

FEDERAL AWARD INFORMATION		
GRANT AWARD TITLE: Seattle Region Securing the Cities Program FY20		
FEDERAL AWARD ID #	SUBRECIPIENT NAME UEI NUMBER	FUNDS OBLIGATED FOR THIS AGREEMENT
20CWDSTC00008	Everett Fire Department LYA1EUL2CAE5	\$30,877.00
FEDERAL AWARD DATE	SUBAWARD PERIOD OF PERFORMANCE START DATE	SUBAWARD PERIOD OF PERFORMANCE END DATE
03/04/2020	03/04/2020	10/30/2029
TOTAL GRANT AWARD COMMITTED TO THIS ENTITY	SUBAWARD BUDGET PERIOD START DATE	SUBAWARD BUDGET PERIOD END DATE
\$30,877.00	01/01/2021	06/30/2025
TOTAL FEDERAL FUNDS OBLIGATED TO THIS ENTITY	RESEARCH & DEVELOPMENT	INDIRECT COST RATE
\$30,877.00	N	N
FEDERAL AWARDOING AGENCY	PASS-THROUGH ENTITY	PASS-THROUGH AWARDOING OFFICIAL
DHS	Seattle Police Department (Seattle, City of)	Brian G. Maxey <a href="mailto:brian.maxey@seattle.gov">brian.maxey@seattle.gov</a>
<b>AWARD PROJECT DESCRIPTION:</b> Through the Securing the Cities (STC) program, the Countering Weapons of Mass Destruction Office (CWMD) seeks to detect radiological/nuclear (R/N) materials out of regulatory control, preventing terrorist attacks and other high-consequence events using R/N materials in the United States. The STC program began as a pilot in 2007 with stakeholders in New York City (NYC) and Jersey City/Newark, New Jersey—two distinct high-risk urban areas (HRUA) counted as one STC region. Lessons learned during the pilot program and operations in other regions over the last 15 years helped to refine the program so that CWMD could establish a standard implementation model. Between 2012 and 2017, the program added four other HRUAs: Los Angeles/Long Beach (LA/LB), the National Capital Region (NCR), Houston, and Chicago. These four HRUAs combined with the two HRUAs from the pilot program		

make up the five legacy STC regions. In 2020, CWMD added 8 new regions, bringing the total number of STC regions to 13, covering 14 HRUAs throughout the United States.

To ensure continued and constructive collaboration among federal, state, and local stakeholders, CWMD pursued noncompetitive cooperative agreements<sup>4</sup> with the 13 STC regions. These agreements provide platforms to institute best practices, to track performance of regional capability development, and to ensure directed support to R/N detection. A cooperative agreement allows CWMD to be involved substantially with providing programmatic and technical subject matter expertise and support as required across these regions.

Under the terms and conditions of this grant, SPD distributed specialized emergency response equipment for the Sub-Recipient. The distribution of the equipment is subject to the following terms and conditions.


1. The equipment to be purchased for the Sub-Recipient is as described as follows for \$30,877.00 *(Based on quotes provided at time of grant award. Actual will be reflected on Hand Receipt):*

Project Description	Manufacturer	Vendor	Quantity
Bump Card	Spectrum Tech	Spectrum Tech	2 @ \$50 each
Lutetium	ThermoFisher	DHS	1 @ \$777 each
PRDs	ThermoFisher	Fisher Scientific	20 @ \$1,500.00 each

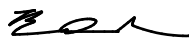
2. This equipment shall be accounted for by written hand receipt and is subject to the terms and conditions of this agreement. Title to the equipment transfers upon delivery.
3. The equipment delivered to Sub-Recipient is accepted "as is" by Sub-Recipient with the understanding that SPD disclaims all warranties for the delivered equipment. Should the equipment not perform as specified by the vendor, the Department will provide all warranty repair information to Sub-Recipient.
4. Sub-Recipient is responsible for the exchange of equipment with like items for proper size, etc. Department will provide all exchange information to the Sub-Recipient.
5. Sub-Recipient is responsible for the maintenance, training, storage, proper use, and inventory of the equipment. If this equipment is lost, stolen, or deemed unusable it will not be replaced. Equipment valued at \$5,000 or more (or the Sub-Recipient's capitalization threshold, if less than \$5,000) have additional compliance requirements. These requirements include maintaining detailed property records, an inventory to be conducted by the Sub-Recipient every two years on all federally purchased equipment valued at \$5,000 or more (or the Sub-Recipient's capitalization threshold, if less than \$5,000), a control system to adequately maintain and safeguard the equipment must be established, and federal disposal requirements must be met. The Sub-Recipient shall comply with the 2 CFR Part 200, "Uniform Guidance: Uniform Administrative requirements, Cost Principles, and Audit Requirements for Federal Awards", and 44 CFR 13.32 Equipment.
6. Sub-Recipient shall defend and hold harmless the U.S. Department of Homeland Security, the Department, its officers, employees and agents from any claims, costs, demands or damages that may result from the Sub-Recipient's failure to comply with the provisions of this Agreement, and with laws and regulations applicable to the equipment and its use.

7. For all equipment valued at \$5,000 or more (or the Sub-Recipient's capitalization threshold, whichever is more) the Sub-Recipient must complete a biennial letter of certification to the Department at the address listed below. The certification letter must identify this equipment and include the date of inventory, location, and condition of the equipment until the equipment is disposed of in accordance with Federal requirements. Attachment B is a sample Certification Letter that SPD will send to the Sub-Recipient on a biennial basis. Sub-Recipient will be required to return the signed certification letter prior to the release and distribution of the above listed equipment.
8. Sub-Recipient must record this equipment in accordance with 2 CFR Part 200 Subpart E "Cost Principles" are subject to audit and reporting requirements under 2 CFR Part 200 Subpart F "Audit Requirements". If the Sub-Recipient is required to have an audit in accordance with 2 CFR Part 200 for the year the equipment is received, a copy of the audit report and the management letter shall be forwarded to the Department at the address listed below.
9. Sub-Recipient shall maintain all books, records and documents related to the receipts and proper maintenance of the equipment. In compliance with 2 CFR Part 200 Part D "Post Federal Award Requirements", Department will conduct periodic onsite reviews of the equipment and the accounting records.
10. SPD has responsibility to monitor the listed equipment/supplies for its useful life.
11. Sub-Recipient understands it has a responsibility to report cost of equipment on the Financial Schedule of Expenditures of Federal Awards (SEFA, Schedule 16 annual financial report).
12. Where documents require signatures, please sign and return to the Seattle Police Department, Grants & Contracts Unit 610 Fifth Avenue, Seattle, WA 98124-4986. Thank you for your assistance in this matter. Please call Seattle Police Department at 206-233-3722 if you have questions.

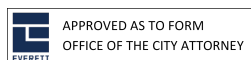
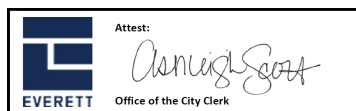
**City of Everett (Everett Fire Department)**

 04/28/2025  
Cassie Franklin Date:  
Mayor

**SEATTLE POLICE DEPARTMENT**

 05/01/2025  
Brian G. Maxey Date  
Chief Operating Officer

Attachment A: Federal Award Document  
Attachment B: Sample Certification Letter













# Distribution Agreement Between City of Seattle and City of Everett STC\_4.15.25\_SD


Final Audit Report


2025-05-01


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